



**New Mexico Chapter of the  
Association of Legal Administrators**

**Proudly Presents its**

**2019 Business  
Partner Program**

**Disclaimer**

Business Partners are prohibited from using the NM ALA logo on any promotional materials, including websites. The NM ALA logo is copyrighted material and may not be duplicated in any way. Business Partners may advertise that they are NM ALA Business Partners including the level and year of the partnership (ex. 2017 Silver Level Business Partner). Business Partners may also indicate the length of time they have been a Business Partner (ex. Business Partner of the NM ALA since 2005).

October 31, 2018

The Business Partner Committee extends our thanks to the 2018 Business Partners. We appreciate your ongoing support as we strive to make your partnership with ALA both productive and enjoyable. Many of our Business Partners provided valuable feedback, so we made some changes based on those suggestions and have highlighted them in the program. We look forward to welcoming our 2019 Business Partners!

Our Business Partners play a vital role in our Chapter's success. The Business Partner program helps to fund educational and professional development opportunities for Chapter members. There are many benefits to becoming a Business Partner of the NM ALA. You will have networking opportunities with legal professionals from organizations of all sizes and industries. Members frequently refer our Business Partners to other members when a professional product or service need arises.

Here are some important details to remember:

- The 2019 Business Partner Program is from February 1, 2019 through January 31, 2020.
- All registrations must be received by Thursday, February 28, 2019 with the exception of the Copper and Bronze levels.
- A la carte registrations are accepted on a first-come, first-served basis throughout the year, based on availability.
- Program registrations are processed on a first-come, first-served basis.
- Full payment must accompany registration in order to be processed. Checks should be made payable to "NM Association of Legal Administrators" and be sent to PO Box 25731, Albuquerque, NM 87125. *Please note we do not accept credit card payments.*

Please e-mail your company's logo to Larie Mora before February 28, 2019. Please make sure your logo is in high resolution (300 dpi or higher) so that it will look crisp when printed. We can use either .jpg, .png or .eps formats. If you have any questions about the logo formats, please contact Larie Mora at [lmora@pbwslaw.com](mailto:lmora@pbwslaw.com).

Please take a moment to familiarize yourself with the [NM ALA Code of Professional Responsibilities](#) and the [ALA Performance Guidelines](#). Links to both can be found on page 8 of this packet.

## 2019 Business Partner Committee

Nina Patel Sukhyani  
Walther Family Law  
[ninap@waltherfamilylaw.com](mailto:ninap@waltherfamilylaw.com)

Erica Nunez  
Askew & Mazel, LLC  
[ericanunez@askewmazelfirm.com](mailto:ericanunez@askewmazelfirm.com)

### 2019 Calendar

February 28	Registration Deadline Company Logo Submission Date
March 13	Managing Partner Event
March	Spring Business Partner Event
May	Community Connection Activity
June/July	Wine & Paint Event
September	NM ALA CLE
October	Fall Business Partner Event

# Many Thanks to Our 2018 Business Partners

## Platinum

*Ephesus Office Technologies, Inc.*

## Gold

*Linton & Associates  
Midway Office Supply*

## Silver

*Employer's Pro Advantage  
iSolved  
Sharp USA  
SVN Commercial Real Estate Advisors*

## Copper

*Business Environments  
ALPS  
ABQ IT Solutions  
AHERN*

## Bronze

*nQueue*

<b>Summary of Program Benefits</b>	<b>Platinum \$2,500 (Limit 1)</b>	<b>Gold \$1,000 (Limit 3)</b>	<b>Silver \$500</b>	<b>Copper \$350</b>	<b>Bronze \$250</b>
Attend two Business Partner events			Up to 2 reps		
Attend one Business Partner event (Spring or Fall)				Fall Up to 1 rep	Spring Up to 1 rep
Signage indicating your company's level of participation at all Chapter events	✓ And Logo	✓	✓	✓	✓
Receive Chapter Membership list every quarter	✓	✓	✓	✓	✓
Listing in Business Partner Directory on the Chapter website and link to your company website	✓	✓	✓	✓	✓
Your logo on home page of Chapter website in rotation	✓	✓	✓	✓	✓
First 10 minutes at the beginning of a membership meeting to present	✓	✓	✓	✓	
Participate in Chapter Community Connection activities	✓	✓	✓		
Spotlight article to appear on website quarterly	✓	✓			
Receive a booth at the CLE – we choose location of booth	✓	✓			
Attend Members Summer Wine and Paint Event paid by each individual	✓				
Attend Managing Partner Event, not to present	Up to 1 rep ✓				
Your name and logo on the top of the Business Partner list on the Chapter website	✓				
Your name and logo on the NM ALA's homepage and on all paperwork	✓				
Assist Business Partner Committee with planning Business Partner Program for the following year	✓				
First right of refusal for following year's Business Partner Program Platinum Sponsorship	✓				

## **A la carte Opportunities for New Mexico Chapter Business Partners**

**\$150 – Purchase a copy of our Chapter membership list.** The list will be emailed in February 2018.

**\$250 – 10 minutes at any membership meeting to present.** You will be able to come to a membership meeting to present at as long as it does not conflict with another presenter at the same meeting.

**\$450 – Sponsorship of the NMALA CLE.** You will have a booth at our annual CLE, location is at our choosing, along with your company logo appearing on event sign-up sheets and signage at the event. You will also have the opportunity to socialize with our attendees.

# 2019 Business Partner Program Registration

\*\*Registration is due February 28, 2019\*\*

Company: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Primary E-mail Address: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Secondary E-mail Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

How did you learn about our program? \_\_\_\_\_

\_\_\_\_\_ Logo file sent to Larie Mora ([lmora@pbwslaw.com](mailto:lmora@pbwslaw.com))  
(Please check this if complete at time of registration)

\_\_\_\_\_ I am a first time ALA Business Partner

Please indicate your first and second choice level. If your first choice level is sold out, you will be slotted into your second choice provided you have made payment in full. You will receive an email once your payment and registration form have both been received and your level is confirmed.

Platinum Level Partner	\$2,500 (Limit 1)
Gold Level Partner	\$1,000 (Limit 3)
Silver Level Partner	\$500
Copper Level Partner	\$350
Bronze Level Partner	\$250

\_\_\_\_\_ First Level Choice \_\_\_\_\_ Second Level Choice

**Please complete page 7 of this packet.**

**Mail along with your check  
Made payable to:**

NM Association of Legal Administrators  
PO Box 25731  
Albuquerque, NM 87125

While we recognize business partners are independent entities, the practices and actions of a business partner, whether for or on behalf of ALA or in matters unrelated to the Association, may impact and/or reflect upon the Association. For this reason, ALA encourages all business partners to respect and support the principles and rules of conduct, as outlined in the ALA Code of Professional Responsibility (see <http://www.alanet.org/docs/default-source/default-document-library/ethics.pdf?sfvrsn=0>), that its members are expected to incorporate into their everyday performance. Furthermore, the Business Partner Committee and New Mexico Board strongly encourage ALA business partners to become familiar with, and meet or exceed, the following guidelines. These guidelines are intended to advance the Association's Mission (see <http://www.alanet.org/about/>) and to strengthen the relationships between business partners and ALA members.

Business partners and their employees, agents and subcontractors (collectively referred to as "Representatives") should be aware of the Association's commitment to business integrity. Take the time to educate your representatives to ensure they are familiar with the Code of Professional Responsibility and these Performance Guidelines. Our business partners are encouraged to exercise sound judgment, discretion and moderation when offering gifts, prizes or interacting in social settings with ALA members.

The New Mexico Chapter of ALA Business Partner Program includes professional as well as social events. Those events that are social in nature may include alcoholic beverages. Each Member and Business Partner assumes responsibility for maintaining their professionalism and exercising good judgment. Excessive alcohol assumption is prohibited. Both Members and Business Partners have a responsibility and an obligation to monitor and limit their own alcohol consumption.

## 2019 A la carte Registration

Company: \_\_\_\_\_

Primary Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Primary E-mail Address: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Secondary E-mail Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### I would like to:

_____ Purchase a copy of the New Mexico Chapter Membership list (Membership is not required to purchase the list).	\$150.00
_____ 10 minutes at any membership meeting to present	\$250.00
_____ Sponsorship of the NMALA CLE	\$450.00

**Please submit this completed form along with your check made payable to:**

NM Association of Legal Administrators  
PO Box 25731  
Albuquerque, NM 87125

**\*\* A la carte opportunities are not guaranteed until payment is received.  
You will be contacted to confirm receipt of payment.\*\***